

BUSINESS VISA DOCUMENT CHECKLIST

Prepare all the necessary documents before you deliver the application to the Embassy, otherwise the application may be rejected.

All documents have to be translated into English or Norwegian.

	Passport, valid at least 3 months beyond intended travel, issued within the previous 10 years, and containing at least two blank pages.	
	Passport photo (white background) not older than six months (35-40MM).	
	Signed Cover letter from the Online Application Portal	
	Questionnaire for C-visa	
	Invitation letter from the Norwegian company on official company letter, stating the purpose, duration and itinerary. Invitation letter should include information regarding what activities will be performed, who will the applicant meet while in Norway, and who will bear the travel and living costs.	
	Letter from the Indian company with the address, telephone no. Letter should include information regarding position of the applicant, purpose of the trip, what activities will be performed and who the applicant will meet in Norway and guarantee of return.	
	Detailed meeting/seminar/workshop agenda for the whole stay in Norway, including information regarding all meeting partners and clients (if training; a detailed training schedule needs to be submitted)	
	Memorandum of Associations/ Balance sheet of the Indian company in the original and one photocopy.	
	Documentation of own funds for the stay if inviting party is not guaranteeing for the travel expenses	
•	Copy of your passport (all relevant and used pages), and previous passport if relevant.	
	Confirmed booking (travel itinerary) of roundtrip air ticket. (Do not buy the ticket until visa has been granted. Note: If the application is approved, the visa will be issued according to the dates on the booking).	
	A medical travel insurance is required with a minimum coverage of €30.000	

I hereby confirm that all information stated in the application and the supporting documentation is true. I am aware that providing incorrect

Signature:

information or falsified documents deliberately are punishable acts by Norwegian law.

Place:

Date: